

MARKFED

OFFER FORM NO.....

BHOPAL

OFFER FORM PRICE Rs 200/-

GSTIN NO. 23AABAT4628HIZM

Ref: F/Admn/OFFER/ RABI 2017-18

THE M.P. STATE COOPERATIVE MARKETING FEDERATION LTD

H.O. JEHANGIRABAD BHOPAL 462 008

Phone No.2678496,2678454

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**SUB: OFFER FOR PURCHASE OF FERTILISERS FOR RABI 2017-18 SEASON
(1.10.2017 TO 31.3.2018)**

The Madhya Pradesh State Cooperative Marketing Federation Ltd., Bhopal(Registered under the Madhya Pradesh Cooperative Societies Act 1960) proposes to purchase following quantities of Chemical Fertilisers from the manufacturers directly or through their authorized suppliers.

<u>S.No.</u>	<u>PARTICULARS</u>	<u>APPROX.QTY IN TONS</u>
1.	Single Super Phosphate(Powder/Granulated) Boronated Single Super Phosphate (Powder/Granulated) (water soluble Phosphates(as P ₂ O ₅ % by weight 14.5.%)	3,00,000

Fertiliser offered to be supplied should be strictly conforming to F.C.O. specifications.

Closing date: Offers made in the prescribed proforma (Annexure-1) against this offer must reach addressee latest by 1 PM on 28 September 2017(Thursday)

Offers once made cannot be withdrawn by the party during its validity.

Opening date: The offers received shall be opened at 2.00 PM on the same date at H.O. of the Markfed, Bhopal. Separate offers should be offered for each item of supply.

Note: Rate must be offered on ANNEXURE-1, unless offer is liable to be rejected.



The Managing Director
M.P. State Cooperative Marketing Federation Ltd.
H.O Jehangirabad, Bhopal 462008 (M.P.)

Sub: OFFER FOR THE SUPPLY OF SINGIL SUPER PHOSPHATE (P). AGAINST OFFER
NO. FERT.ADMN/OFFER / RABI 2017-18

Sir , In response to your above referred Offer Notice I/We on behalf do hereby offer to supply as per the terms and conditions prescribed and contained in this OFFER which are acceptable to us.

Name of the Fertiliser with Brand name if any.	Qty.offered in MT(in 50 Kg. net packing)	MRP offered per M.T F.O.R. Marked block level storage centers / society godown in M.P. indicating complete bill structure	Details Rs. PMT.	Credit period minimum 30 days must be given
		1-Basic Rate(naket value) 2-(-)Margin * 3-(-) Rebate/discount/ other discount 4.Supply rate 5.(+)CGST @2.5% 6.(+)SGST @2.5% 7. Net Supply rate 8. Retailer Incentive # 9.MRP printed on bag.	Rs. Rs. Rs. Rs. Rs. Rs. Rs. Rs. 50.00 Rs.	

* Margin minimum Rs. 250/- PMT. must be offered for S.S.P .

Retailers incentive Rs. 50 /-PMT will be passed as per the GOI Directive

Note: -

- The offered quantity once accepted and dispatch instructions issued to the supplier by the Federation, the suppliers shall be bound to supply the same. The supplier should offer only such quantity which they are in the position to supply during the time limit.
 - We also enclose an account payee demand draft / pay order No..... dated.....Drawn on.....for
Rs.....(Rupees.....) in favour of the M.P. State Cooperative Marketing Federation Ltd. Bhopal towards the Earnest Money along with OFFER form duly stamped and signed.
- i) Rated capacity of the Plant.....
ii) Turnover of the last three years.....
iii) State-wise supply of last three years.....(qty)
(As per documents enclosed)

Thanking you,

Authorized Signatory.....

Place

Date.....

Fert.Regn. Certificate No. dt.
Valid upto issued by Director
Agriculture

Yours faithfully

Name.....

Designation.....

(Rubber stamp)

Mobile No.....

Phone No. Fax No

E-mail address.....

ANNEXURE -1 (B)

**The Managing Director
M.P. State Cooperative Marketing Federation Ltd.
H.O Jehangirabad, Bhopal 462008 (M.P.)**

**Sub: OFFER FOR THE SUPPLY OF SINGIL SUPER PHOSPHATE (G). AGAINST OFFER
NO. FERT.ADMN/OFFER / RABI 2017-18**

Sir

In response to your above referred Offer Notice I/We on behalf do hereby offer to supply as per the terms and conditions prescribed and contained in this OFFER which are acceptable to us.

Name of the Fertiliser with Brand name if any.	Qty.offered in MT(in 50 Kg. net packing)	MRP offered per M.T F.O.R. Marked block level storage centers / society godown in M.P. indicating complete bill structure	Details Rs. PMT.	Credit period minimum 30 days must be given
		1-Basic Rate 2-(-)Margin * 3-(-)Rebate/discount/other discount 4.Supply rate 5.(+)CGST @2.5% 6.(+)SGST @2.5% 7. Net Supply rate 8. Retailer Incentive # 9.MRP printed on bag.	Rs. Rs. Rs. Rs. Rs. Rs. Rs. Rs. 50.00 Rs.	

* Margin minimum Rs. 250/- PMT. must be offered for S.S.P .

Retailers incentive Rs. 50 /-PMT will be passed as per the GOI Directive

Note: -

- The offered quantity once accepted and dispatch instructions issued to the supplier by the Federation, the suppliers shall be bound to supply the same. The supplier should offer only such quantity which they are in the position to supply during the time limit.
- We also enclose an account payee demand draft / pay order No..... dated.....Drawn on.....for Rs.....(Rupees.....) in favour of the M.P. State Cooperative Marketing Federation Ltd. Bhopal towards the Earnest Money along with OFFER form duly stamped and signed.
- Rated capacity of the Plant.....
- Turnover of the last three years.....
- State-wise supply of last three years.....(qty)
(As per documents enclosed)

Thanking you,
Authorized Signatory.....
Place
Date.....

Fert.Regn. Certificate No. dt.
Valid uptoissued by Director
Agriculture

Yours faithfully

Name.....
Designation.....
(Rubber stamp)
Mobile No.....
Phone No. Fax No
E-mail address.....



ANNEXURE -1(C)

**The Managing Director
M.P. State Cooperative Marketing Federation Ltd.
H.O Jehangirabad, Bhopal 462008 (M.P.)**

**Sub: OFFER FOR THE SUPPLY OF BORONATED SINGEL SUPER PHOSPHATE (P). AGAINST
OFFER NO. FERT.ADMN/OFFER / RABI 2017-18**

Sir

In response to your above referred Offer Notice I/We on behalf do hereby offer to supply as per the terms and conditions prescribed and contained in this OFFER which are acceptable to us.

Name of the Fertiliser with Brand name if any.	Qty.offered in MT(in 50 Kg. net packing)	MRP offered per M.T F.O.R. Marked block level storage centers / society godown in M.P. indicating complete bill structure	Details Rs. PMT.	Credit period minimum 30 days must be given
		1-Basic Rate 2-(-)Margin * 3-(-)Rebate/discount/other discount 4.Supply rate 5.(+)CGST @2.5% 6.(+)SGST @2.5% 7. Net Supply rate 8. Retailer Incentive # 9.MRP printed on bag.	Rs. Rs. Rs. Rs. Rs. Rs. Rs. Rs. 50.00 Rs.	

* Margin minimum Rs. 250/- PMT. must be offered for S.S.P .

Retailers incentive Rs. 50 /-PMT will be passed as per the GOI Directive

Note: -

1. The offered quantity once accepted and dispatch instructions issued to the supplier by the Federation, the suppliers shall be bound to supply the same. The supplier should offer only such quantity which they are in the position to supply during the time limit.
2. We also enclose an account payee demand draft / pay order No..... dated.....Drawn on.....for Rs.....(Rupees.....) in favour of the M.P. State Cooperative Marketing Federation Ltd. Bhopal towards the Earnest Money along with OFFER form duly stamped and signed.
vii) Rated capacity of the Plant.....
viii) Turnover of the last three years.....
ix) State-wise supply of last three years.....(qty)
(As per documents enclosed)

Thanking you,
Authorized Signatory.....
Place
Date.....

Fert.Regn. Certificate No. dt.
Valid uptoissued by Director
Agriculture

Yours faithfully

Name.....
Designation.....
(Rubber stamp)
Mobile No.....
Phone No. Fax No
E-mail address.....

ANNEXURE -1 (D)

The Managing Director
M.P. State Cooperative Marketing Federation Ltd.
H.O Jehangirabad, Bhopal 462008 (M.P.)

Sub: **OFFER FOR THE SUPPLY OF BORONATED SINGEL SUPER PHOSPHATE (G) AGAINST
OFFER NO. FERT.ADMN/OFFER /KHARIF 2017**

Sir

In response to your above referred Offer Notice I/We on behalf do hereby offer to supply as per the terms and conditions prescribed and contained in this OFFER which are acceptable to us.

Name of the Fertiliser with Brand name if any.	Qty.offered in MT(in 50 Kg. net packing)	MRP offered per M.T F.O.R. Marked block level storage centers / society godown in M.P. indicating complete bill structure	Details Rs. PMT.	Credit period minimum 30 days must be given
		1-Basic Rate 2-(-)Margin * 3-(-)Rebate/ discount/other discount 4.Supply rate 5.(+)CGST @2.5% 6.(+)SGST @2.5% 7. Net Supply rate 8. Retailer Incentive # 9.MRP printed on bag.	Rs. Rs. Rs. Rs. Rs. Rs. Rs. Rs. 50.00 Rs.	

* Margin minimum Rs. 250/- PMT. must be offered for S.S.P .

Retailers incentive Rs. 50 /-PMT will be passed as per the GOI Directive

Note: -

- The offered quantity once accepted and dispatch instructions issued to the supplier by the Federation, the suppliers shall be bound to supply the same. The supplier should offer only such quantity which they are in the position to supply during the time limit.
- We also enclose an account payee demand draft / pay order No..... dated.....Drawn on..... for Rs..... (Rupees.....) in favour of the M.P. State Cooperative Marketing Federation Ltd. Bhopal towards the Earnest Money along with OFFER form duly stamped and signed.

- x) Rated capacity of the Plant.....
xi) Turnover of the last three years.....
xii) State-wise supply of last three years..... (qty)
(As per documents enclosed)

Thanking you,

Authorized Signatory.....

Place

Date.....

Fert.Regn. Certificate No. dt.

Valid uptoissued by Director

Agriculture

Yours faithfully

Name.....

Designation.....

(Rubber stamp)

Mobile No.....

Phone No.

Fax No

E-mail address.....

TERMS AND CONDITIONS OF THE OFFER

1. RATES

- (a) The bidders shall quote separate rates on on ANNEXURE-1 (A,B,C,D) for supply of Single SuperPhosphate (Powder/Granulated/ Boronated Powder/ Granulated 0)respectively for the supply to be made up to block level Markfed storage centers/ societies in the whole of the State of Madhya Pradesh for the RABI 2017-18 season.
- (i) Manufacturers/Marketers who indents to submit his offer for supply of SSP powder/granulated must submit their month-wise & district-wise supply plans for the season as ANNEXURE-II.
- (ii) If a manufacturer of SSP(powder/granulated) Boronated (Powder/granulated) who submit his offer for supply to Markfed, also intents to supply SSP manufactured by others with Brand name, must submit a copy of the permission granted by GOI, Department of Fertilizers for marketing arrangement.
- (iii) Suppliers shall have to supply SSP(powder/granulated) Boronated (powder / granulated) up to block level Markfed storage centers/societies in all districts as per D.I.s issued by M.P. MARKFED. If the supplier does not supply SSP as per progamme given by the DMOs against the D.I. quantity, MARKFED will have the right to forfeit the EMD deposited with the offer.
- (iv) The name of the manufacturer should clearly be indicated on the bags in the manner required under the relevant provision of FCO and the name of the marketer and manufacturer printed on the bags shall preferably be of the same size.
- (v)The rates shall be quoted per ton will be F.O.R. rates. The rate shall be quoted in predetined structure as per annexure1. (A,B,C,D).
The amount of subsidy on phosphatic and potassic fertiliser announced by the Govt. of India shall be deducted from the invoice and payment shall be made on net of subsidy basis. The bidder shall obtain the reimbursement of subsidy from Govt. of India for which necessary certification shall be provided by the Markfed..
- (b) If the supplier happens to quote simultaneously or subsequently, for the supply period and during it or for any part thereof, at rates lesser than accepted by MARKFED, to any other institution/agency /cooperative society/ government body or to any other purchaser orOFFER in M.P. and also if the licensee wholesaler/ dealer of the supplier and his authorized dealer sells less than the agreement rate including tax, excluding Margin, between MARKFED and the supplier , to any other retailer, such lesser rates shall be automatically become applicable in relation to supplies made to MARKFED and consequently corresponding reductions shall also become effective forthwith.
- (c) The suppliers should give a notarized undertaking on the stamp paper of appropriate value at the time of receiving payments of bills that they have not supplied any quantity less than the rate approved by Markfed.
- (d) The prices as quoted above shall remain valid up to 31.3.2018 .Validity period can be extended on consent. The supply rates & other terms and conditions shall also be applicable to supplies to M.P. AGRO.
- (e) If the goods supplied in the season against DIs issued by Markfed remain unsold and in Next season, any price difference due to increase in the prices of Single super Phosphate stock will not be paid by MP Markfed on unsold stock of Single super Phosphate and it shall be sold on original selling prices of the goods. In case of decreases in the prices of ssp stock markfed shall sell the goods on prices so decreased and make the payment of such goods as per the revised decreased purchase rate as is approved by the F.C.C. for the season.



2. EARNEST MONEY

Sealed offer must accompany Earnest Money minimum Rs. 2 lakh or @ 2% of the value of the quantity offered in the offer Form in the shape of Demand draft in favour of M.P.State Cooperative Marketing Federation Ltd., Bhopal. Offers not accompanied by earnest money are liable to be rejected. The condition of earnest money would not be applicable to Government of India undertakings and Cooperatives. The earnest money is subject to forfeiture if after submitting the offer, the offerer retracts from or modifies any of the terms and conditions of the offer. Any earnest money lying with MARKFED on account of any other contract(s) shall not be adjusted against the earnest money amount of this offer.

3. SECURITY DEPOSIT

Security deposit is to be taken from the suppliers to safeguard the interest of MARKFED against sub-standard fertilizers, outstanding storage charges and other recoverable amount if any.

- (i) The supplier shall be required to deposit a security deposit @ 2% of the value of offered quantity of SSP(Powder / Granulated) Boronated(Powder/Granulated) subject to minimum of Rs.8 lakh. The EMD deposited by the suppliers at the time of Offer shall be converted in Security Deposit and if EMD is less than Rs. 8 lakhs, the balance Security Deposit shall either be deposited by the supplier immediately or may be recovered from their bills.
- (ii) At the time of agreement the supplier shall be required to deposit GST on margin as decided by F.C.C. on the Quantity mentioned in delivery Indent issued by MARKFED. The said amount shall be credited in Advance for G.S.T. Liability Account.
- (iii) The amount credit in Advance for G.S.T. Liability Account shall be refunded back to the supplier based on the Actual quantity sold, balance amount shall be retained till the further disposal of Goods.
- (iv) If the amount of supplies is not paid within 6 month from the date of invoice, for availing the input for credit MARKFED will be required to pay interest in accordance with the provisions of new G.S.T. law, the same shall be deducted from Advance for G.S.T. Liability Account or if the input for credit is not availed off by MARKFED the same shall be borne by supplier and deducted from the Advance for G.S.T. Liability Account as Security deposit.
- (v) Any Additional Liability Pertaining to New G.S.T. Law on account of this arrangement accrued to MARKFED, it shall be borne by the supplier.
- (vi) MARKFED will have the discretion to increase the Security Deposit amount according to the suppliers liability towards MARKFED with the prior approval of the Managing Director. The offerer will have to obtain Money Receipt of the Demand Draft submitted with the offer and the same will have to be enclosed with the application while applying refund.

(vii) REFUND OF EMD/SECURITY DEPOSIT

The supplier will submit application for refund of EMD/Security deposit within 60 days from the end of the season and the payment will be made within 90 days from the from the end season and an undertaking on stamp paper valueing Rs. 100/- (on the prescribed Format) The payment of Security Deposit to all supplier shall be made through RTGS/ NEFT.

If the supplier does not submit refund application by the stipulated period, the refund of EMD/Security will be made in the next season or at the discretion of MD MARKFED.



4. SUPPLY ORDER /DESPATCH INSTRUCTIONS

- (a) The Markfed shall place supply order/dispatch instructions for the fertiliser as per its requirements, specifying the quantity to be supplied to various DMOs in the state. As soon as supply order/dispatch instructions has been issued, the supplier should contact the DMOs concerned and obtain dispatch programmed and start dispatches of the fertiliser to the Markfed storage centres society godwons as per the programme given by the DMOs . The supplier shall supply the indented quantity within the time limit given in the DI's as per the programme given by the DMO. Once the offer is accepted by the Markfed and indents given to them, the supplier is bound to supply the fertilisers.
- (b) Offerers , whose offers are accepted are required to get registered under the FCO with the Director of Agriculture Madhya Pradesh and submit a copy of the registration certificate to the MARKFED before commencing supplies.
- (C) Out of the indents to be Issued by H.O., 25% of the supply order/dispatch instructions shall be issued for Eastern Region such as Rewa, Jabalpur , Shahdol in addition to Gwalior, Chambal and Sagar Divisions. Accordingly District Marketing Officer will issue a written supply programme within the D.I. quantity. The supplier should ensure supply as per programme given DMO. If the supplier does not supply Single Super Phosphate as per supply order/ programme given by the District Marketing Officer, the entire Earnest Money deposited with the offer shall be forfeited. Likewise if the supplier has supplied less quantity than the supply order/ program given by the District Marketing Officer, the Earnest Money deposited with the Offer shall be forfeited proportionately
- (D) The supplier should enclose with the offer Form a copy of the Rated capacity of the plant for the last three years, total turn over of the plant and state wise - supply of Single Super Phosphate issued by the competent authority / notorized copy to justify the quantity offered in the offer Form. This is also applicable for the source material suppliers(unit-wise) who have submitted offers. MARKEEDshall have the discretion to assess the actual capacity and issue indents as per requirement. If the information of the last three years enclosed with the offer is found to be incorrect/ and the offerer does not enclose with the offer the certificate issued by the competent authority/ notorized copy , MARKFED shall have the discretion to issue indents or not to issue indents or issue indents for less quantity.
- (e) **The supplies shall only be made against the D.I is issued by MARKFED H.O. No Additional DIs will be issued for Single Super Phosphate (Powder/Granulated/Boronated) If the Supplier supplies more than the specified District-wise quantity , it will deem without order supply and MARKFED shall not be liable to issue neither additional DIs nor to pay against the such supplies.**
- (f) The supplier is suppose to inform of the district wise supply position fortnightly against the issued DI,S .
- (g) The supplier shall supply the material under new GST regime as the procedure determined by Fertilizer Coordination committee.
- (h) The lowest offered rate from L-1 to L-5 will be preferred while issuing DIs with the approved rate.



5. DELIVERY :

As per mFMS/DBT and Nutrient Based Fertilizer Policy of GOI issued vide No.1) D.O.No.D(FA)/TF-Corr./2011(of Dept. o Fertilizer) dated 10th August 2011 ii) Directorate of Agriculture letter No.E2/Fertilizer/P-2/2010-11 /3648 dated 7.9.11 iii) D.O.No.C-18/Dir/9FA/11(Pt.) from DOF, dated 25th Oct. 2012, the fertilizers supplier should ensure that the following are complied while supplying fertilizers:

- a) The supplier company should inform direct sale of supply to societies on DMOs wholesaler I.D.
- b) Supplier company should inform the sale of fertilizer to the wholesaler I.D. of concerned In-charge of double lock centers/ CDMO's.
- c) Supplier should provide the following information while the dispatch of fertilizer to the concerned In-Charge, along with bully:
 - i)Name of fertilizer
 - ii) MRP as printed on the bags
 - iii)Name of production Unit & Unit No.
 - iv) Date of dispatch along with the quantity in MT/No. of bags
 - v) Destination etc.

This will be helpful for the godown keeper to acknowledge the same through mFMS

Incentives to the retailers

As per clause No.2(iv),GOI and DOF letter No.D(FA)/TF-Corr./2012 dated 26th Oct.2012- an incentive of Rs. 50/-PMT(i.e. 2.50 per bag of 50 Kg) is proposed to be given to the retailer for acknowledging the receipt of fertilizer in the MFMS.

The supplier must furnish the district wise details related to MFMS/DBT information pertaining to previous year, such as name of District , Invoice No. , Fertilizer Receipt number, quantity supplied by which supply has been confirmed so that MARKFED can pass on the amount to the societies.

The supplier shall supply the ordered quantity at the storage/double lock centres of the Markfed Society godwons located in various districts in Madhya Pradesh. Transport and unloading charges at the destination shall be paid by the supplier. Shortage, if any, found at the time of delivery at the godowns of buyer shall be borne by the supplier.

6. PACKING

- (a) The material shall be supplied in new, sound, strong and machine stitched HDPE bags in 50 Kg. weight. old, torn, cut, damaged or mutilated bags shall not be accepted by the buyer.
- (b) In case Markfed requires empty gunnies of the supplier for re-bagging of cut and torn bags found during storage and deliveries, the same shall be arranged by the supplier.
- (c) Each SSP powder/granulated/Boronated powder/granulated bags should have stamped 'QUALITY CERTIFIED" as per instruction given by GOI vide No.22011/4/2007-MRO(Vol.-III) dated 5/2/09

7. INSPECTION AND SAMPLING

- (i) The Markfed reserves the right to appoint its officers for inspection of consignment before or after loading and to stop taking delivery of such consignment in which the stock of fertiliser is found substandard. The supplier shall have to ensure timely supply of agreed quantity and quality of fertiliser so as to maintain the schedule of supply.
- (ii) Random samples will be drawn at the storage centres of the Markfed from the stocks received. The sample(s) will be drawn by the authorized Inspectors as authorized by the Fertiliser Control Order and sent for chemical analysis to any of the notified chemical laboratory by the State Government of M.P. under the Fertiliser Control Order 1985.



- (iii) Besides, random samples of fertilisers may be drawn at the concerned delivery centres of the Markfed jointly with the representative of the supplier. Such sealed samples will be sent to any Reference Laboratory notified by the Government of Madhya Pradesh for analysis of the stocks as per the specifications under the Fertiliser Control Order 1985.

In case the supplier fails to send his representative within one week to the storage centres of the Markfed from the date of receipt of fertiliser stocks at the storage centres of the Markfed, the sample(s) may be drawn by the nominee of the buyer or his authorized representative and it will be deemed to have drawn jointly by the supplier and buyer.

- (iv) The laboratory test report of the samples mentioned under para (i) (ii) & (iii) above shall be final and binding on both the parties. In case the sample is found sub-standard or not to the specifications prescribed in the Fertiliser Control Order 1985 Pro-rata deductions will be made from the supplier.

The supplier shall have to take back such unsold quantity of sub-standard material from the storage centres at their risk, cost and consequences within a period of 30 days from the date of dispatch of the copy of analysis report/intimation to the supplier from the Markfed. Else the Markfed may charge storage charges from the date of receipt of stock till the date of lifting of stocks by the supplier.

- (v) If the supplier fails to lift the sub-standard stocks from the godowns of Markfed within six months, Markfed shall have the right to sell off these stocks by calling OFFERS /or otherwise as per FCO provisions. Sales proceeds, if any , after deducting godown rent and other recoverables, shall be paid to the supplier.
- (vi) MARKFED shall have the right to deduct any amount due from the suppliers bills or security amount towards the quantity of sub-standard fertilizer, found if any. The suppliers should also give an undertaking that the difference in amount will be deposited if the actual amount to be deducted is less than their deposit amount.

8. BILLING AND PAYMENT

The supplier shall submit the bills in duplicate for each District Marketing Officer separately along with the acknowledgement of DMOs clearly indicating as per GST:-

- (a) Name of fertiliser, name of manufacturer , quantity supplied as indicated in the DMOs acknowledgements receipt both in weight and number of bags along with acknowledgement number, serial number and date
- (b) The supply season Kharif/Rabi
- (c) D.I. number and date
- (d) Due date of payment as per the acknowledgement receipt
- (e) If the stocks are imported, the same shall be indicated
- (f) The delivery memo number through which the stock is handed to Godown keeper or in the case stocks are transferred from storage center , the same shall be indicated. Name of product(Imp./Ind.), name of production unit, MRP printed on the bags should be clearly mentioned if the Delivery memo.
- (g) The delivery/lorry receipt shall not entitle supplier to payment. The yellow acknowledgement receipt issued by DMO shall only entitle supplier to payment. The Yellow acknowledgement receipt/ computer generated acknowledgement (Fertiliser receipt) whichever is applicable, issued by DMO shall only entitle to payment.



- (h) The supplies shall only be made against the D.Is issued by MARKFED H.O.
- (i) Only one invoice shall be submitted for supplies made at the same place on a single date.
- (j) Bills shall be submitted at least one week prior to the due date of payment to facilitate the verification. For bills submitted late, the payment may be delayed.
- (k) Payment shall be made through RTGS /NEFT. Payment may also be made by account Payee Cheque only. Invoice not conforming to the above shall be summarily returned forthwith.
- (l) No bills will be accepted without the above mentioned details. The supplier shall submit the bills to the Dy.Chief Accounts Officer(AI) of the Markfed Head Office, Bhopal.
- (m) The companies who are registered with M.P. commercial tax department will supply fertiliser charging VAT separately and will also mention their TIN Number on their bills and who are not registered with M.P. Commercial Tax Department and are supplying fertiliser from out of State will quote the price Exclusive of GST applicable, if any.
- (n) Markfed has the discretion of releasing the payment prior to due date on the specific request of supplier after deducting cash discount @ 2% above the existing interest rate for credit limit. The discounting shall be done on pro-rata basis for actual number of days elapsed from the day payment is due.
- (o) The payment of the bills shall be made as per the terms and conditions and credit period from the date of acknowledgement, D.I. confirmed by this office and shall not be responsible for any delay in payment. If the due date of payment falls on holiday, the payment shall be released on next working day. For the bills submitted late, Markfed shall not be responsible for the delay. Due to any unforeseen or unavoidable circumstances, the payment is delayed, the Federation shall not be responsible to pay interest. Acknowledgement may be collected by the supplier within 72 hours of delivery from DMO concerned.
- (p) The Markfed shall have right to recover any amount due from the supplier under any other agreement from the amount payable under this agreement. This right shall be without prejudice to any other action/ proceedings which Markfed may take to recover the outstanding dues from the supplier.
- (q) The suppliers should give a notarized undertaking on the stamp paper of appropriate value at the time of receiving payments of bills that they have not supplied any quantity less than the rate approved by Markfed.

9. CENTRAL SUBSIDY

The supplier shall submit the invoices quoting prices as inclusive of subsidy for RABI 2017-18. Markfed shall provide necessary purchase certificate as per the scheme of subsidy announced by the Government of India. Normally purchase certificate shall be issued in the name of manufacturers. In case where supplier, who is not a manufacturer, purchase certificate shall be issued in the name of the supplier. In any case Markfed shall not be responsible for subsidy claims of the supplier.

10. GENERAL

- (i) Any subsequent change made in the Fertiliser Distribution/subsidy Policy by the Government of India/Government of Madhya Pradesh would be applicable to parties mutatis-mutandis.
- (ii) The Markfed also reserves the right to cancel/reject the supply order in whole or part thereof, or purchase goods from other supplier(s) /source(s) on the risk, cost and



to be sub-standard and/ or on account of inordinate delay or any major fault on the part of the supplier relating to this contract, without any separate notice to the supplier in this regard. Markfed shall have right to issue supply order in phases

- (iii) The supplier shall comply with the rules, regulations and procedures of the Essential Commodities Act, 1955, the Fertiliser Control Order, 1985, the Fertiliser(Movement Control) order,1973, the standard of weights and measures(packed commodities) Rules,1977 and of any other law or Government Regulations for time being in force
- (iv) Markfed reserves the right to black list supplier from future participation in the offers in case of non supply of indented quantity and sub-standard supplies.
- (v) By simply participating in the offer does not make any offerer entitled for supply orders. It will purely be the discretion of Markfed to issue supply order to the qualified offerers

11. INDEMNIFICATION

Though the supplier is bound to supply the fertilizer stocks in accordance with the FCO specifications, yet the supplier shall indemnify the buyer as regards the quantity/quality and against all losses, damages, cost or expenses which the buyer sustains or incurs by reason of any claim made by anybody making use of the fertilizer or on account of failure of sample etc. taken by the Authorized Fertilizer Inspector.

12. FORCE MAJEURE

The supply order will be subject to the usual force majeure clause In case of natural calamity like drought, floods, war, etc. Markfed reserves the right to cancel the order given to the supplier.

13. ARBITRATION.

In case of any dispute relating to the contract/ supply order due to interpretation or implementation of the terms and conditions or due to delay in delivery, supply of sub-standard stocks or due to any other reason(s) in this matter, it shall be referred for arbitration to Registrar, Cooperative Societies, M.P Bhopal or his authorized nominee not below the rank of Joint Registrar, Cooperative Societies, whose decision shall be final and binding upon both the parties. The language of the arbitration shall be English/Hindi and venue shall be at Bhopal.

FOR AND ON BEHALF OF THE M.P. STATE
COOPERATIVE MARKETING FED.LTD.


GENERAL MANAGER(AI)

The above terms and conditions from clause(1) to (13) are acceptable to us 

Signature and name of
authorized representative of the supplier
with office seal.

ANNEXURE -II

(FOR SINGLE SUPER PHOSPHATE POWDER/GRANULATED BORONATED SINGLE SUPER PHOSPHATE
POWDER /GRANULATED FOR RABI 2017-18

Name of Offerer.....

Address of the Offerer.....

Phone/Fax Nos.....

Name & address of manufacturer /place of manufacture

Month-wise and district-wise quantity offered, supply plan of Single Super Phosphate powder/granulated/boronated(water soluble Phosphate as P₂O₅ by weight 14.5%) for RABI 2017-18

S.No	Name of District	Qty.offered in MTs						
		OCT.	NOV.	DEC.	JAN.	FEB	MAR.	TOTAL
1	2	3	4	5	6	7	8	9
1	Jabalpur							
2	Katni							
3	Mandla							
4	Dindori							
5	Balaghat							
6	Chhindwara							
7	Seoni							
8	Narsinghpur							
9	Sagar							
10	Damoh							
11	Panna							
12	Chhatarpur							
13	Tikamgarh							
14	Rewa							
15	Satna							
16	Sidhi							
17	Singrauli							
18	Shahdol							
19	Anuppur							
20	Umaria							
21	Indore							
22	Dhar							
23	Jhabua							
24	Alirajpur							
25	Khargone							
26	Badwani							
27	Khandwa							
28	Burhanpur							
29	Ujjain							
30	Ratlam							
31	Mandsaur							
32	Neemuch							
33	Dewas							
34	Shajapur							
35	Agar malwa							
36	Gwalior							
37	Shivpuri							
38	Guna							
39	Ashoknagar							
40	Datia							
41	Bhind							
42	Morena							
43	Sheopurkalan							
44	Bhopal							
45	Sehore							
46	Raisen							
47	Vidisha							
48	Rajgarh							
49	Betul							
50	Hoshangabad							
51	Harda							



ON COMPANY LETTER HEAD

To

THE GENERAL MANAGER(AI)
M.P. STATE COOPERATIVE MARKETING FEDERATION LTD.
BHOPAL

Sub: Covering letter to be enclosed with the Offer for the season RABI-2017-18

Dear Sir,

While submitting offer for supply of Fertilisers for the season RABI 2017-18 the following information is furnished on covering letter on company's letter head.

NAME OF PRODUCT	QTY OFFERED IN MT	RATE OFFERED Rs/MT	TOTAL VALUE (2*3) Rs	2% OF TOTAL VALUE (4) Rs
1	2	3	4	5
SSP (P)				
SSP (G)				
BORONATED SSP (P)				
BORONATED SSP (G)				
TOTAL				

Name of Bank

D/D No. & date

Amount

Name of Product

NOTE: Supplier should enclose stamp paper worth Rs.100/- for executing Agreement between MARKFED/Suppliers

SIGNATURE AND SEAL OF THE COMPANY



(ON COMPANY LETTER HEAD)

AUTHORITY LETTER

IOF M/SIS HEREBY
AUTHORISED TO MR..... TO MAKE, SIGN AND EXECUTE
AGREEMENT FOR THE SALE OFFERTILIZER TO M.P
MARKED ON BEHALF OF M/S..... HE IS ALSO
AUTHORIZED TO MAKE, SIGN AND EXECUTE OFFER FORM,
AGREEMENT AND ANY OTHER DOCUMENTS INCLUDING LEGAL
DOCUMENTS, REQUIRED TO BE SIGNED FOR THE PURPOSE AND FOR
FURTHER NECESSARY ACTIONS ON BEHALF OF THE COMPANY .

ANY OF THE ABOVE ACTS CARRIED OUT BY
SHRI..... IN THIS REGARD SHALL HAVE THE SAME EFFECT
OF AN ACTS OF THE COMPANY'S OWN.

SPECIMEN SIGNATURE OF MR.....HAS BEEN
ATTESTED 1.

FOR M/S

(MANAGING DIRECTOR)

OR

(AUTHORISED SIGNATORY)

DATE.....

SIGNATURE AND SEAL OF THE COMPANY



ON COMPANY LETTER HEAD

TO

**THE GENERAL MANAGER (AI)
M.P. STATE COOPERATIVE MARKETING FEDERATION LTD.
BHOPAL**

Sub: Covering letter to be enclosed with the Offer for the season RABI-2017-18

Dear Sir,

While submitting offer for supply of Fertilisers for the season RABI 2017-18 the following information is furnished on covering letter on company's letter head.

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SSP (P)				
SSP (G)				
BORONATED SSP (P)				
BORONATED SSP (G)				
TOTAL				

Name of Bank

D/D No. & date

Amount

Name of Product

NOTE: Supplier should enclose stamp paper worth Rs.100/- for executing Agreement between MARKFED/Suppliers

SIGNATURE AND SEAL OF THE COMPANY



1. If the goods supplied in the season against DIs issued by Markfed remain unsold and in Next season, any price difference due to increase in the prices of Single super Phosphate stock will not be paid by MP Markfed on unsold stock of Single super Phosphate and it shall be sold on original selling prices of the goods. In case of decreases in the prices of ssp stock markfed shall sell the goods on prices so decreased and make the payment of such goods as per the revised decreased purchase rate as is approved by the F.C.C. for the season.